

Sensory Equipment Hire Consent Form and Policy

Purpose:

This policy outlines the terms and conditions for hiring sensory equipment from The Sensory Den. It ensures that all users understand and agree to the responsibilities and rules associated with the use of our sensory equipment.

1. Contact Information

- **Name of Hirer:** _____
- **Address:** _____
- **Phone Number:** _____
- **Email Address:** _____

2. Equipment Details

- **Type of Equipment:**

Specialist Sensory Equipment to include:

- Bubble Tube and Large Controller
- Bubble Tube Seating
- Fibre Optic Tails
- LED lamp and Dice Controller
- Infinity Mirror
- Ball Pool and ball lights
- Sensory Toys
- Sensory Materials
- Speaker and MP3 Player containing relaxing music
- Bubble Machine and Bubble Mixture
- Foam Flooring
- Tent
- Light Projector x 2
- Light Board and stones/blocks
- Hexagon Light Game
- Torches
- Vibrating cushion and Vibrating Dog
- Beanbags
- Mood Cube

- **Hire Start Date:** _____
- **Hire End Date:** _____

3. Terms and Conditions

3.1 Eligibility:

- The hirer must be 18 years or older.
- Valid identification must be provided at the time of hire.

3.2 Use of Equipment:

- The equipment is to be used solely for its intended purpose.
- The hirer must not sublease or lend the equipment to any third party.
- The hirer is responsible for ensuring that the equipment is used in a safe and appropriate manner.
- The hirer is to ensure that no food and drink is not to be consumed near to the equipment.

3.3 Care and Maintenance:

- The hirer agrees to take care of the equipment and to return it in the same condition as it was provided.
- Any damage, loss, or malfunction must be reported immediately to The Sensory Den.
- The hirer is responsible for the cost of repair or replacement in the event of damage or loss.

3.4 Liability:

- The Sensory Den is not liable for any injuries or damages that occur during the use of the equipment.
- The hirer agrees to indemnify and hold The Sensory Den harmless from any claims arising from the use of the equipment.

3.5 Return Policy:

- The equipment will be picked up and dismantled by The Sensory Den on the agreed end date.

3.6 Cancellation Policy:

- Cancellations must be made at least 7 days before the start date for a full refund.
- Cancellations made within 7 days of the start date will incur a 50% cancellation fee.

3.7 Privacy:

- The Sensory Den will collect personal information solely for the purpose of managing the hire agreement.
- Personal information will be kept confidential and will not be shared with third parties without consent, except as required by law.

4. Acknowledgement and Consent

I, the undersigned, have read and understood the terms and conditions outlined in this Sensory Equipment Hire Consent Form and Policy. I agree to abide by these terms and conditions and understand that I am responsible for the equipment while it is in my possession.

Signature of Hirer: _____

Date: _____

Signature of The Sensory Den Representative: _____

Date: _____

Contact Information: For any inquiries or assistance, please contact The Sensory Den at:

- **Phone:** 07817 599471
- **Email:** thesensorydenyork@gmail.com
- **Address:** 7 Mill Lane Avenue, Sheriff Hutton, York. YO60 6SJ

Note: Please keep a copy of this form for your records.